



CALIFORNIA FCCLA

2019 FCCLA State Leadership Conference
“Believe in Yourself”



Registration Information

This section provides information relative to registration for the FCCLA State Leadership Conference. **Information about securing hotel rooms is in a different section.** Please read and follow directions carefully.

DEADLINE DATE: Advance registration materials (also called Pre-Registration) must be submitted by **March 15, 2019.**

If **any part** of registration materials are being mailed (forms, check, etc.), the envelope must bear a U.S. postmark *on or before **March 15, 2019***, to be accepted. Any registration materials received after the submission date or bearing a postmark after the submission date will be held at the registration desk in Riverside for **On-site Registration** at the higher fees noted below.

FORMS: FCCLA State Conference registration forms are valid to register a single individual or an entire chapter delegation. Online registration will be available in mid to late February. If you need an invoice template to begin the process, visit <https://www.ca-fccla.org/state-conference/> to download the state registration template.

PERKINS: Perkins funds can be used to pay for \$225.00 of the \$289.00 registration fee. This part of the registration fee does not include meals.

SB-1070 QUALIFICATIONS: For those chapters that applied for 2018–19 SB-1070 allocations, be certain to remember that a minimum qualifying criteria is that *at least one* FCCLA Chapter Advisor and *at least two* FCCLA chapter members who are NOT participating in a CRE must be full-time registrants for, and attend, the annual FCCLA State Leadership Conference.

REGISTRATION FEES: The Annual State Leadership Conference must be self-supporting. All possible conference costs are carefully calculated so that the Association will be able to provide a quality leadership activity at the lowest possible fee.

General Registration Policies

- ◆ Full-time attendance registration fees include conference program and materials, awards, speakers, tours/workshops, banquet on Monday, and other miscellaneous expenses.
- ◆ To qualify for these registration fees, schools located beyond a 30-mile radius from the conference site must stay at the official conference hotel. Those chapters choosing not to stay at an official conference hotel will be assessed an additional registration fee of \$25 per person, per day when they check in at the registration desk in Riverside.
- ◆ All chapters **are required** to show their hotel confirmation at the conference registration desk when picking up registration materials to verify their lodging is in the official conference hotel.
- ◆ Individual students may only qualify for these fees if they are affiliated members in good standing and are listed on the chapter’s membership roster on file in the California FCCLA Financial Services Office.

Advance Registration

◆ **Full-time Attendance Fees:**

- Affiliated Chapters \$ 289.00 per person
- Non-Affiliated Chapters \$ 339.00 per person
- Teachers in training/Teacher Educators \$ 289.00 per person
- Honorary Members/Alumni/Guests \$ 289.00 per person

◆ **Part-time Attendance Fees:**

Advance daily registration is available at the following rates. Daily registration fees include all activities and all meals that occur as part of the conference program on that day.

- Saturday, April 27, 2019 \$ 75.00* per person
- Sunday, April 28, 2019 \$105.00* per person
- Monday, April 29, 2019 \$175.00* per person
- Monday night Banquet **ONLY** \$ 65.00* per person
- Tuesday, April 30, 2019 \$ 55.00* per person

**Non-Affiliated Chapters add \$25.00 to each amount shown*

On-Site Registration

- ◆ On-site registration for the FCCLA State Leadership Conference will be available during the posted registration hours for members, advisors, and guests. Costs are substantially higher than the advance registration fees due to the higher costs incurred by the Association for last-minute additions to meals, materials, and activities. Costs for on-site registration include all meals and activities as outlined above under General Registration Policies.
- ◆ All registration paperwork which is mailed in ahead of the conference bearing a postmark **after** the designated due date, **will not be processed as advance registration**. Instead, these materials will be held for the chapter at the registration desk in Riverside to be applied toward on-site registration fees.

◆ **On-Site Fees:**

- Full-time Attendance (Affiliated Chapters) \$ 319.00 per person
- Full-time Attendance (Non-Affiliated Chapters) \$ 369.00 per person
- Part-time Attendance:
 - Saturday, April 27, 2019 \$ 100.00* per person
 - Sunday, April 28, 2019 \$ 130.00* per person
 - Monday, April 29, 2019 \$ 200.00* per person
 - Monday night banquet **ONLY** \$ 90.00* per person
 - Tuesday, April 30, 2019 \$ 80.00* per person

**Non-Affiliated Chapters add \$25.00 to each amount shown.*

Substitutions

- ◆ **NO** substitutions may be made in advance of the FCCLA State Leadership Conference. **NO** names originally submitted on a chapter's advance registration form shall be changed prior to the state conference.
- ◆ Name substitutions may be made during the posted registration hours at the registration desk in Riverside. There will be a charge of **\$15** per name substitution.
- ◆ Substitute names **must** be attendees from the same chapter as the individual who is being substituted.
- ◆ Adding an additional person to a chapter's registration is **not** a substitution. This is an on-site registration.
- ◆ Individuals attending the FCCLA State Leadership Conference as a substitute who are not officially registered under their own name will be prohibited from further participation in the state conference, CRE competition, and will be barred from receiving a CRE award of any kind.

Cancellations/Refunds

- ◆ Requests for cancellation and refund of advance registration fees **must** be made in writing to the California FCCLA Financial Services Office.
- ◆ Requests for cancellation and refund of advance registration fees **must be received** in the California FCCLA Financial Services Office **not later than 5:00 p.m. on Friday, March 29, 2019**. THIS IS **NOT** A POSTMARK DEADLINE. The request for refund must be **received** by this deadline.
- ◆ **No refunds will be granted after 5:00 p.m. on Friday, March 29, 2019, for any reason!**
- ◆ A **\$35** handling fee will be withheld from each **individual's** registration refund.

VOTING DELEGATE REGISTRATION: Affiliated Chapters are represented by voting delegates at the election polls and during business sessions at the FCCLA State Leadership Conference. Chapters must designate, in its conference registration materials, which member or members will serve as the chapter's official voting delegate(s). The chart below indicates the number of voting delegates to which each chapter is entitled based on chapter membership as of March 1, 2019. Chapters which fail to designate the proper number of voting delegates on their conference registration form will find that members will be arbitrarily assigned as voting delegates by the conference registrar.

Details Relating to Delegate Selection

1. Nominating Committee Members **MUST** be designated by their local chapter as an official voting delegate.
2. Nominating Committee Members **CANNOT** be a competitor in a CRE State Finals event.
3. Students competing in CRE State Finals events **CANNOT** serve as an official voting delegate.

<u>Membership</u>	<u>Delegates</u>	<u>Membership</u>	<u>Delegates</u>	<u>Membership</u>	<u>Delegates</u>
12	01	101-125	06	226-250	11
13-24	02	126-150	07	251-275	12
25-50	03	151-175	08	276-300	13
51-75	04	176-200	09	over 300	14
76-100	05	201-225	10		